

## ELIGIBILITY CRITERIA

### 1. Owner/Person In charge

- Minimum age requirements: 25 years
- Minimum qualification: Bachelor's degree
- Experience: 2 to 3 years in education related field

### 2. Premises

- Minimum area: 500 sq. ft.
- Structure: Should be a permanent RCC structure
- Location: Should be ground or first floor premises, in a safe neighbourhood
- Structure must have occupation certificate/necessary permissions from municipal/local bodies

### 3. Facilities

- Classroom, Reception area, Play area and Separate toilets for Male & female
- Ventilation & Lighting – classroom should be well ventilated with adequate natural light
- Furniture – Age appropriate safe and child friendly furniture

### 4. Permits & Licences

- Business Registration Certificate
- Necessary Permits and Licences from local bodies, state bodies & central government bodies
- Health & fire licences as required under law

### 5. Safety

- Separate Toilets
- CCTV with recording storage (DVR)
- Safety grill to doors and windows
- Proper fencing of play area
- Furniture and electrical fittings as per child safety norms
- First Aid – A well-equipped first aid kit should be readily available
- Staff should be trained in basic first aid and emergency procedures
- Fire safety – adequate fire extinguishers and clear evacuation routes
- Safe drinking water – provision of clean and safe drinking water

### 6. Learning materials

- Age-appropriate educational materials, toys and learning resources should be accessible to children
- There should be a television in each classroom
- There should be adequate book, puzzles & arts supplies should be available



## 7. Teacher Child Ratio

- Teacher child ratio should never exceed 1:20.  
(1:10 ratio is recommended as per international norms)

## 8. Transport Permission

- If the preschool provides transportation facilities, it is mandatory to have the necessary transport permits/licences from the local transport authority

## 9. Teachers Eligibility

- Qualified teachers as per the minimum eligibility standards as per local/state authorities.

# DOCUMENT REQUIREMENTS

1. Owner: Brief Biodata, Photograph, Photo ID, Adhaar Card
2. Teachers: Biodata, Photographs, Photo ID's, Copies of Educational Documents
3. Premises: Rent Agreement or Electricity Bill in the name of Owner (If self owned)
4. Licences: GST registration certificate and Licences Permissions from local/state authorities
5. Learning Materials & Facilities: Excel sheets with complete details supported by Photographs & Videos

